



Doing Dharma

3 Common Resume Questions Answered

Can I use color on my resume?

More modern resumes often have a touch of color. However, it must be professional, easy on the eyes, and well formatted with complimentary conservative colors.

What about if I am an artist/ graphic designer, shouldn't I show my artistic side on my resume with lots of color and graphics?

No. That would not be the most professional plan. Although your resume should look modern, your artwork is best displayed in your e-portfolio, and you will link this on your resume. *Doing Dharma* can guide you with constructing your e-portfolio to best show case your professional artifacts.

Should I have my picture on my resume?

This isn't recommended, as noted by numerous sources, such as, Harvard's Office of Career Services. It is considered a waste of space as you will want your potential employer to focus on your accomplishments and your added value.

You will want to have a LinkedIn profile completed and linked on your resume. This is the best place or your professional picture. We can assist you with creating a LinkedIn profile and your best resume at *Doing Dharma*.

What goes on a resume after contact information? Is it an objective, my job title, or a professional statement?

This is a very common question. Objectives are outdated. They are written in the style of what you want as an employee, as compared to what you are offering an employer. You may use your job title if it clearly matches what you are seeking. From there, you want a concise professional summary that specifies your achievements aligned to the job that you are applying for.

This is often the most difficult part of a resume and at *Doing Dharma*, we specialize in crafting the best summary or "tag line" for your specific situation.

Contact us for a free 20 minute consultation- Wendy@doingdharma.com